AGENDA HPS AIRRS BOARD MEETING October 6, 2025

Meeting called to order with Steve Grimm, Frederick Monette, Angela Meng, and Alex Bakken in attendance.

A. MINUTES

1. AIRRS Board Meeting 7/15/25 (*if available)*

Motion to approve, seconded, approved

B. OLD BUSINESS

1. AIRRS Membership Bylaws amendment (*need election?)*

2. Budget Report (*Alex)*

No update

3. Section Support Committee (*Caitlin/Danny*)

4. 5 Year Financial Plan Ideas

Proposal discussed for sponsoring Part I exam fees to help spend down the AIRRS budget. Will need to contact Burk Inc. to ensure out reimbursement method/strategy will work for them. First 15 to apply will be awarded.

Discussed sponsoring training for members at smaller organizations that may not have funding for external training.

5. Health Physics Academic Education and Research Center (HPAERC)

HPAERC needs to give a presentation to our Board

6. Webpage

Small updates still need to be made

C. NEW BUSINESS

1. Outstanding RSO Award 2026

Angela and Fred will take the lead this year.

2. Annual Meeting 2026

Ideas

Travel Grants

3. Society Support Committee Prize for Video

Approval to give them $100, Angela will attend the meeting on our behalf.

D. OTHER ITEMS FOR DISCUSSION

1. Newsletter

We will solicit SMEs for CEC webinars and suggest paying them for their services. This would benefit everyone involved. Suggest to start with 1 hour talks, and pay ~$500 per talk. The speakers will need to be vetted by our Board.

We should send our solicitation via the main HPS Newsletter and make it clear that AIRRS members are eligible for CHP exam fee awards.

1. Annual Meeting recap

2. Upcoming Initiatives

3. Encourage articles, presentations, etc.

5 Year Financial Plan Spend-down:

*• Need to spend ~$8,280 / year to get to balance of $26,500**

• Current initiatives (grants, awards, annual meeting) = ~$3,600/yr

*• This equates to **~$4,700 in new spending/year** *$26,500 will ensure AIRRS has funds for current initiatives for next 10 years.* Ideas from Task Force (Danny, Steve, Jim Schweitzer):

• CHP Exam Part 1: Application Fee $100, Exam Registration Fee $150.00 Part II Application Fee $250.00, Exam Registration Fee $500.00

• DOT Refresher Training (or similar) for AIRRS Members

• Support for Local Chapters • Reach out to Current Roundtables (SEURSO, Penn St)

• Quarterly online Q&As for AIRRS Members

Meeting adjourned 15:54 Eastern