HPS AIRRS BOARD MEETING MINUTES
October 17, 2024

Attendance:

- Steve Grimm
- Michael Martin
- Danny McClung
- Frederick Monette
- Caitlin Root
- Zach Tribbett
- Latha Vasudevan

A. MINUTES

1. Annual Meeting 7/11/24
    - Discussed previous meeting's minutes/approval
    - Latha asked for the July minutes to be sent again to post on the web

B. OLD BUSINESS

1. AIRRS Budget Report
    - AIRRS is in great financial shape and will discuss ways to spend down the funds as requested by HPS.
    - Discussed difficulties getting budget from HPS. Zach and Alex will continue to work with the HPS treasurer. AIRRS is hopeful that new systems promised by HPS will enable more real-time access.
2. University of Alabama Birmingham HPS Workshop
    - Zach will reach out to UAB to see if they still have any needs for the workshop.
3. AIRRS Webpage (*Latha)*
    - Latha has been working to update. Needs some additional info to upload. Will work to update officer's page and award's pages.
4. AIRRS Full Membership Meeting in November/December
    - Will hold a AIRRS Full Membership meeting for the Outstanding RSO winner (University of Utah) to present on their work/radiation safety program.
    - Zach will send out a survey to the EC to find a time that work. The meeting will also be recorded.
5. Prep for Special Section at HPS Annual Meeting
    - Zach will work with Steve to start discussion on AIRRS special session at the Madison annual meeting in July 2025.

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C. NEW BUSINESS

- Discussed content of the 8/19 meeting with HPS President, Liz Brackett. Among the biggest topics of discussion was finding ways to spend down the AIRRS budget, as requested by HPS. These items included supporting other sections and finding other initiatives to fund (e.g. headshots at HPS again, social events for AIRRS members, continued support for travel grants and awards).