# Quarterly AIRRS Board Zoom Meeting
# October 25, 2021 (12 – 1 PM EST)

In attendance: Alex Bakken, Lathan Vasudevan, Caitlin Root, Carl Tarantino, Steve Grimm, Steve Dewey, Danny McClung, Daniel Menchaca

Monday October 25, 2021 12:00 p.m. EST

1. Welcome
    - Previous meeting minutes (Carl)
    - Latha has set up the google drive account for back-and-forth exchange of ideas for the board
2. MOU with CRSO (Latha, Caitlin, Carl – signatories for AIRRS)
    - HPS news posted Oct 1, 2021
    - Need to submit another news article from AIRRS (Latha)
    - $46,625.36 transferred – there may be a $30 fee for the wire transfer; HPS board is updating our current balance soon
    - Money to be used to support their goals, which align with ours as a section. This will include Medical RSOs, so we're looking to have a joint session in the future.
    - CRSO would like an acknowledgment of this huge funding transfer. Latha has crafted a note for the president of HPS to sign to be sent over to the CRSO members.
3. Website Updates (All)
    - Google drive for AIRRS (Latha)
    - Ongoing: anything needed for the website can be posted quickly (podcasts, photos, etc.)
        - We can put something out to the membership at large for things they would like added to the website resources
4. Outstanding RSO Programs Award – procedure (Danny McClung)
    - Draft has been posted to the google drive account. Officers should review and we can discuss
    - Steve Grimm wrote the award
    - Annual award; Nominations should be submitted every year
    - Radiation safety PROGRAM award- not RSO individual award
    - Would have to push it through in December for nominations

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- Change to *radiation safety programs*
- No cash award- offer 1 free registration to the meeting to represent and accept the award; also receives plaque (organized through HPS & AIRRS just pays HPS)
- Look for something in next couple of weeks on google drive for this document so we can finalize

5. Status photo bank of HP action photos (Andy Miller)
   - Last meeting- Andy is working with Brett and more to come on this (Andy was unable to attend this meeting)

6. Brant Ulsh Request – AIRRS sponsor Special Issue of Operational HP
   - Wants 10 or so papers
   - Know anyone who is interested and/or has a project that would fall under this special issue??? Send them over to Carl.

7. 2022 IRPA North American Regional Congress Feb 20-24, 2022
   - Abstracts were due October 15; if you still think someone can have one ready, Latha can reach out to see if they can accommodate

8. CRSO Legacy Initiatives (All)
   - Offer young HP/new RSO travel grants to HPS mtgs. (travel grant sponsored by AIRRS to aspiring HPs) – PROMOTE THROUGH HPS NEWS (Caitlin write something up)
   - Support young HP/new RSO training course attendance
   - Conduct sessions/seminars at HPS mtgs.
   - Provide opportunities to promote info. exchanges on matters relevant to **A**cademic, **I**ndustrial, **R**esearch and **R**adiation **s**afety initiatives

9. Other initiatives for consideration include:
   - Continue support to PIC for video production
   - Provide fiscal support to students, early career, and retired members to have their research published in the HP Operational RS journal (Offsetting the cost to publish a paper in HPS Journal for young HPs/students (certain amount possibly ~ $1,000)) – PROMOTE SOMETHING THROUGH HPS NEWS (Caitlin write something up)
   - Give scholarships for Undergrad/Grad. Programs
     - Give Outstanding Radiation Safety Programs Award (item #3)
     - Provide chapter funding to support outreach activities (e.g. science fairs)

10. Special Session for 2022 Annual Meeting (Yes/No)

- Yes – the roundtable forum has been working well the past two years; possibly keep the same hybrid venue for 2022

11. Other

- CSHEMA to partner with HPS (Latha) – They're interested in collaborating with HPS as a whole and developing a MOU for collaboration at annual meetings for mutual benefit for both parties
- SQP-001 Sept 2021 revision
- Dawn Montgomery – rad engineering grad student filled out student form & is interested in what task they can do for us
    - Student support liaison and have student apply for scholarships
- How much do we want to spend on an annual basis? Probably use the MOU as a guide (no SOP needed); $5K per year is our target to spend and re-evaluated annually
    - Video library
    - Chapter support
    - Rad Safety Program award
    - Travel grants
    - Publishing help

Meeting adjourned at 1 pm.

Respectfully Submitted,

Caitlin Root

AIRRS Secretary/Treasurer