AIRRS Board Meeting

January 17, 2025

Call to Order at 12:01 EST by Steve Grimm

Attendance:

- Alex Baken
- Steve Grimm
- Michael Martin
- Danny McClung
- Frederick Monette
- Zach Tribbett
- Latha Vasudevan

A. Previous Meeting Minutes
Motion made and seconded to approved minutes from:

7/11/2024
10/17/2024
12/2/2024

Motion passed unanimously

B. Old Business
    a. Budget Report (Zach)
        i. No changes to the budget since the October EC meeting. AIRRS has a healthy budget with sufficient funds for planned activities.
        ii. Zach and Alex will reach out again to Mike Mahathy for access to budget information. Will try to get more information on portal access to give the section real time access to budget information.
        iii. Will also ask about placing some fraction of our account balance in a financial instrument which can earn interest.
    b. Webpage (Latha)
        i. Latha contacted Ruedi for an update to our website
        ii. Will need meeting minutes and travel grant information published online
        iii. Awards page needs updated with this year's awards winners
        iv. We are considering getting xxxx@hps.org email addresses. Zach will reach out to Craig Little and Barbara Hamrick to see what it would take to get and to consider the pro/cons of having. Multiple phishing attempts have been made to AIRRS board members based on publicly available contact information. A dedicated email could help curb this issue.

v. Request for the AIRRS section page to have an additional link to HPS.org on all pages. Suggested making the HPS banner on the top of the page a clickable link to HPS.org

c. Support for UAB Workshop
    i. Discussion was had about what level of support is desired or possible. We will be assisting by helping to advertise at this time.
    ii. No further direct involvement is planned for this workshop.
d. Ideas for a 5 Year Financial Plan
    i. Travel Grants
        1. In the past we budgeted $2k total per year (alternating) for these awards
        2. Student grants have traditionally been around $500 per year, every year
    ii. RSO Awards
        1. Every other year, we have allocated up to approximately $1k
    iii. Support other Sections (e.g., Early Career Professionals)
        1. See section e, iv. below.
    iv. From CRSO MOU:
        1. Sessions/Seminars
        2. Financial Support for young HPs/RSOs
        3. Opportunities for info exchange (roundtable, meetings, training courses)
            a. Discussion was had on how to implement this by sending an AIRRS rep and/or supplying travel grants to roundtables. Will need to work through the application and award process. Danny will head a subcommittee to perform research on this topic. Zach and Frederick will assist.
e. Annual Meeting
    i. Special Section
        1. Format (Roundtable?)
            a. Feedback well received on previous roundtable format, will plan for this in 2025.
        2. Solicit Topics and Speakers
            a. Soliciting via Newsletter for topics of interest and nominations for panelists, speakers, and moderators
            b. Idea of a CEC course being put together for how to handle DFPs and long-lived impurity handling with up-and-coming theragnostic treatments
        3. Steve, Fred, and Zach will form a subcommittee to work on this special session.
        4. Business meeting likely to be held at the end of the special session. Also discussed holding at AIRRS reception.
    ii. Travel Grants

1. Intend to have the grant application live by February and awarded by May
2. Intend to have the award recipient attend the AIRRS business meeting, as well as the reception.

iii. AIRRS Reception
1. Suggestions presented for a cash bar in a meeting room, or a local restaurant/bar for AIRRS members to meet and network. Estimated cost and day/time/format should be presented. Consideration of combining this with the business meeting will also be evaluated. Alternatively, doing the reception early in the week may be helpful to those who don't know anyone at the conference yet. Will want to avoid the university receptions, as well. Caitlin and Alex will do research on this topic and report back to the Board.

iv. Head Shots w/ECP (Early Career Professionals)
1. Proposal to let AIRRS pay the bill in full and sponsor this effort with ECP. Estimated total cost of approximately $1,200. Service should be free to anyone who wants a headshot taken, no charges or donations requested. To be labeled as a joint ECP and AIRRS effort. Motion made, seconded, and unanimously approved.

f. Elections
i. We are due for President-Elect and one Board member on this next cycle.

g. AIRRS Full Meeting December 2nd, 2024 (RSO Award)

C. New Business
a. CSHEMA Strategic Alliance
i. Discussion of how to partner and how to support, possibly adding to approved conference for our travel grant.

b. Section Council Meeting 11/12
i. Need 2 section members for council, these are quarterly.
ii. Steve will reach out to Caitlin and Michael to ask about availability

D. Other Items for Discussion
a. None discussed

E. Adjournment
a. Meeting adjourned at 13:35 EST

Resulting Action Items:

Item	EC Members Assigned
Contact HPS Treasurer to follow up on AIRRS budget. Inquire about real-time access.	Zach Tribbett, Alex Bakken
Discuss with the HPS Treasurer the possibility of investing a portion of AIRRS funds.	Zach Tribbett, Alex Bakken

Contact WebOps about getting an AIRRS email address.	Zach Tribbett, Alex Bakken
Contact HPS web designer to update AIRRS webpage; including add a link back to the main HPS page somewhere.	Latha Vasudevan
Form subcommittee to develop approved list of workshops, conference, roundtable, training, etc. that could be supported by AIRRS travel grants	Danny McClung, Fred Monette, Zach Tribbett
Form subcommittee to solicit topics and speakers for special at HPS 2025 summer meeting, as well as to develop a poll and communicate to AIRRS members.	Steve Grimm, Fred Monette, Zach Tribbett
Explore options for AIRRS reception at HPS 2025 summer meeting	Alex Bakken, Caitlin Root
Work with ECP group on headshot proposal for the 2025 HPS summer meeting	Steve Grimm
Discuss section council representative positions with board members.	Steve Grimm