

RULE 7.3 - CHAPTER COUNCIL

I. PURPOSE

To specify the function, composition, duties, and operation of the Chapter Council and specify eligibility, selection and term of office of the members of the Chapter Council.

II. DEFINITIONS

CHAPTER. A chartered, affiliate organization of the Society.

III. SPECIFICATIONS

a) FUNCTION

The Chapter Council is an advisory body to the Board.

b) COMPOSITION

The Chapter Council is composed of two members from each active Chapter of the Society. The Society Support Committee Chair is the coordinator of the Chapter Council.

c) RESPONSIBILITIES

The Chapter Council may submit comments and recommendations regarding Society policy, operations and business, in writing, to the Society Support Committee Chair.

d) MEETINGS

The Chapter Council is convened at least once each year during the Annual Meeting of the Society. The Chapter Council may be convened at other times at the request of the Board or President-Elect. The Society Support Committee arranges and convenes and the President-Elect presides over the Chapter Council. A Secretary appointed by the Society Support Committee Chair shall prepare minutes of the meeting. The Society Support Committee shall distribute copies of the minutes to all members of the Council and the Board, as well as follow-up on all requests and action items received at the Chapter Council Meetings.

e) MEMBERSHIP AND ELIGIBILITY

Chapter Council members must be members of a Chapter of the Society.

f) MEMBER SELECTION AND TERM OF OFFICE

Each Chapter shall assign two of its members to the Council. It is preferred, but not required, that the members be officers of the Chapter.

IV. PROCEDURES

None.