

# New England Chapter Report for HPS Society Year 2015-2016

## General Information

**Official Year:** July - June

**Mailing Address:**

NECHPS, Inc.  
P.O. Box 1404  
Lowell, MA 01854  
nechps@outlook.com

**Dues Information:**

Full Member: \$20.00  
Associate: \$20.00  
Student: \$0.00  
Emeritus: \$0.00  
Life: n/a  
Affiliate: \$300.00  
Chapter Funds as of 1 May: Over \$10,000

**Charter Date:** March 1961

**Science Teacher Workshop?** no

**Collaboration with other societies?** yes

Collaborations: AIHA, ANS, CCHPS, AAPM, NERHC

**Website:** <http://www.nechps.org/>

## Chapter Leadership & Officers

**President:** Haneef Sahabdeen

**President-elect:** Michael Talmadge

**Secretary:** Jennifer Collins (non-HPS)

**Treasurer:** Vincent Chase

**Past President:** Steven Snay

**Admissions Chairperson:** Erin Poitras (non-HPS)

**Publications Chair:** Vincent Chase

**History Chairperson:** Michael Talmadge

**Affiliates Chair:** Dave Meissner

**Education Chair:** Karen Farris

**Board Member:** James Cherniack  
**Webmaster:** Vincent Chase  
**Board Member:** Fred Straccia  
**Board Member:** Matt Carey (non-HPS)

**Director Liaison:** Ken Krieger

## **Chapter Incorporation & Exempt Status**

**Applied for Incorporation?** yes  
Incorporation granted: yes  
Incorporation state: Massachusetts

**Applied for an Employer Identification Number?** yes  
Applied to IRS for Tax Exemption? yes  
IRS tax exemption granted? yes  
Type of IRS tax exemption: 501(c)(3) / 509(a)(2)  
Tax Exemption application done by: professional assistance  
Professional assistance contract cost: (not indicated)

**Insurance?** no

**Willing to share IRS paperwork?** yes

## **Chapter Membership & Certifications**

**HPS Members:** 204  
**non-Members:** 90  
**Total:** 294

**ABHP Certified:** 69  
**NRRPT Certified:** 10

## **Meetings/Activities: Meetings/Activities (Aug-15 to Jul-16)**

**Sep '15 Meeting Topic:** Accounting for DU Spotting Rounds  
Type: Technical, Joint, Executive Council  
Speaker: Bob Cherry  
Attendance: 50

**Nov '15 Meeting Topic:** NERCH / NECHPS Technical Meeting (All Day)

Type: Technical, Joint

Speaker: Various

Attendance:

**Dec '15 Meeting Topic:** Vendor Social

Type: Social

Speaker: Affiliate Vendor Reps

Attendance:

**Apr '16 Meeting Topic:** DOT Radiation Shipping Refresher Training (All Day)

Type: Technical

Speaker: Roy Parker

Attendance:

**May '16 Meeting Topic:** NECHPS Annual Technical Symposium (All Day)

Type: Annual, Technical, Executive Council, Other

Speaker: Various

Attendance:

## Comments

We have incorporated as the non-profit NECHPS, Inc. d.b.a as New England Chapter of the Health Physics Society. We have IRS tax exempt status under 501(c)(3) and are classified as a 509(a)(2) Public Charity by the IRS. We are able to accept donations as a tax exempt entity and provide donors with IRS compliant donation reports. We will be changing the NECHPS ByLaws to add Assistant Secretary to the Treasure definition and Assistant Treasurer to the Secretary definition. This is necessary as we ran into issues with who could be signatory on various banking documents as we incorporated as a non-profit. The President-Elect will have the additional title added of "Vice President". We have secured the web addresses nechps.org, nechps.com and nechps.net. We have trademarked our logo and the letters "NECHPS". We have copywrited NECHPS. We have assigned a Board Member to generate a password template and security question template that is consistent from administration to administration. We found that people who set up account were using personal information that was not intuitive to all members of the Executive Council. We have abandoned PayPal and Square as a methods of credit card

payment. We have consolidated all our accounts with Bank of America. We have entered into an agreement with BoA to use their Clover credit card processor, which handles credit cards with RFID chips. We are using BoA software to execute credit card payments via our website. We have obtained an office. The physical address of NECHPS, Inc is 1595 Lakeview Ave., Dracut, MA 01826. A physical address was necessary to complete the non-profit incorporation process with the Commonwealth of Massachusetts Secretary of States office. All mail is still being directed to our PO Box 1404, Lowell, MA 01854. We also needed to name one of our members who lives in Massachusetts as our "Resident Agent". We have moved our membership record keeping and other document archives to Outlook.com cloud. We are looking at discontinuing our electronic newsletter. We will be putting a blog on our website instead with a link to member emails as we post new information. In April, 2016, we will be sponsoring an all-day DOT Radiation Shipping refresher training course to be taught by Roy Parker of FedEx. We are going through the FedEx training group to execute the contract. We will be charging \$180 per person and not limiting the training to NECHPS members. The costs are being kept low as we are not offering the IATA manual with the training.

This Chapter report was created on 15 October 2015 by Vincent D Chase.